

TO: Planning Commission and City Council Members, Karen Diemer, David Loya

FROM: Jane Woodward

RE: Grant funds and Gateway Plan review scheduling

DATE: June 9, 2022

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I've been watching City Council and Planning Commission meetings, and reviewing the associated packets, and find that I really don't fully understand the financing related to the Gateway Plan, despite best efforts on my part. It would be helpful to understand the following:

- a) What are the amounts and deadlines associated with each grant?
- b) How is the money allocated (who and/or what is getting the funds on each grant?)
- c) How much of the money has already been spent vs. amount still available?
- d) Have we already consulted with the grantor(s) to request extensions, and if so, what has the response been? What is the length of the extension requested?
- e) What are the implications financially if we miss any deadlines?
- f) What steps do we need to take now to obtain extensions (if desired) and avoid loss of funds or penalties? If there are penalties, what are they?
- g) What deliverables have been promised under each grant, and what is the status of each?

Reviewing two of the grants I've seen (the LEAP grant and the SLAC grant), these grants commit Arcata to produce certain deliverables by specific dates. However, the LEAP grant for \$65,000 runs to June 30 2024 to complete. So no apparent problem with timelines on this one.

The SLAC grant runs from November 2020 to January 31, 2023. It does provide for a one-year extension upon request and agreement. I assume we can make that request and get an extension to January 31 2024. I presume we've been submitting the required quarterly reports with progress to date. It's specifically for developing the Draft Gateway Area Plan,

I think it's important to clarify the funding issues so that we can determine whether we can take the time needed to have sufficient discussion, public input and review of the proposed Draft Gateway Area Plan (which we've only had on the table since December 1, 2021). We still don't have the proposed form-based code details which were supposed to be produced and released by Planwest Partners at the same time as the Draft Gateway Area Plan. That would be extremely valuable to clarify the difficult Gateway Plan issues being discussed.

I'd also like to know if we've surveyed all current Gateway property owners to see if they concur with this plan or are interested in selling or developing their properties to enable the proposed residential development. If that hasn't been done, it needs to be.

Respectively submitted,

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